

Dear Youth Leader,

ASBO Jesus – May Camp 2010.

This little booklet should give you all the general information you need to book your group in for May Camp 2010. Our theme this year is “ASBO Jesus”! We will be learning about the encounters Jesus had with those who were hurting, broken, alienated, rejected and lonely (the ASBOs of His day!). Many of our own young people will know what it is like to be looked on with suspicion or are hurting or feeling alone.

At Camp this year, we want them to know they are loved by Jesus – and in meeting the one who can “out love” all of us – be so transformed, that they want to share this love with others – especially those on the fringe or outside Church.

With every blessing,

Ali Campbell  
Adviser, YES

The age range for young people coming is for those in year 7 and above. Please note the programme is specifically designed for this age group. Leaders' children ONLY (year 6 and below) are welcome and a small children's ministry team is available for them during the worship sessions.

#### To book

Please complete the enclosed Group Details Form with the names of ALL who will be coming (including leaders) and return it to us with the booking form and a cheque for the full amount. Should any young person or leader decide to come after you have returned your initial form, you may send amendments on additional Group Details Forms.

#### Final details

We will continue to keep you informed of any important developments concerning the Festival. About 10 days before the event, we will confirm with you any last minute details.

Please do not send in any amendments or additions by post after Friday 21 May 2010. Late alterations must be agreed by telephone with Church House.

#### Addresses/Contacts

If you would like to offer help or respond to any of the requests in this Pack, please contact the relevant person listed below, or phone Church House:

Role	Name	Contact details
Adviser	Ali Campbell	01273 42594
Bookings & Administration Church House	Pat Fung-On	01273 425684
Café	Sue Wilkinson	01323 871243
Children's Club	Zena Matthews	01903 505859
Finance - Church House	Pat Fung-On	01273 425684
Prayer Tent	Gordon Banks	Gordon.banks@diochi.org.uk
Security	Keith Henderson	On site
Site Manager	Carol Haywood	01323 844435
Sports	To be arranged	On site
Main Session co-ordinator	Pauline Lucas	01243 864744
Worship co-ordinator	Sarah Collison	sarah@thepointchurch.co.uk
Workshops/ Seminars	Ali Campbell	01273 425694

## Caravans

All caravan spaces must be booked in advance with Pat Fung-On at Church House. No responsibility can be taken or help offered to get caravans on or off the site should the ground be wet or muddy.

## Children's Club

All leaders' children year 6 and below are invited to join the Children's Club. They will meet during all the main worship sessions for activities and worship. There will be an information pack about the Children's Club available on arrival - please pick this up from the information area.

## Cafe

There is a large café area serving Fair Trade products where possible as well as the usual drinks and sweets. This marquee will also incorporate a 'chill out' area.

## Conditions of Application

### Leaders

The festival is open to groups of young people from parishes who will be supervised by their own leaders. Each group must be accompanied by the required number of adult leaders and all leaders must have been through the CRB enhanced disclosure procedure as stipulated in the Diocesan Child Protection Guidelines.

### Tents & cooking arrangements

Each group must have adequate accommodation in tents for its members, together with space to store food, cook and if necessary (in the event of wet/windy weather) to eat in. Each group must make its own arrangements for catering. Barbeques and open fires are prohibited. Only camping gaz or similar equipment must be used for all cooking.

### Toilets, showers and water

There are toilets on site but it is advisable for each group to bring its own chemical toilet(s) for use at night. Chemical toilets must be emptied daily at the discharge point. Showers are available and a dedicated time is offered to leaders first thing in the morning for use of the showers.

There are two taps for filling water containers and you must ensure that you have clearly marked containers for drinking water.

Each group must provide a large bucket for water for each tent, clearly marked for use in the event of fire.

## General

- Each group will be entirely responsible for its own property and valuables.
- No animals or pets are allowed on the site except registered service dogs.
- The site must be quiet by 11.30pm and lights out at 11.45pm. Please consider others and comply with this rule.
- Leaders must accept that the Festival is run with a Christian ethos and must be in sympathy with this and ensure their young people understand this. (See also under 'Worship')
- Group leaders must follow the procedures outlined within this Pack for booking.
- The Diocese accepts no responsibility for the loss or damage of any equipment or for injuries resulting from the activities undertaken. Group leaders are responsible for ensuring that they have adequate insurance cover for both Personal and Public Liability and Equipment.

All of these conditions are intended to make the festival a happy, harmonious and safe place to be.

## Cost

Payment must be made in full by cheque payable to CDBF and sent to Pat Fung-On at Church House by 7<sup>th</sup> May 2010 at the latest. You can register additional people after this date, however all payments for residential places MUST be received at Church House before the start of camp. It will not be possible to pay for residential places on site.

- Payment in full £40 per person
- For those who book places for the "Big Church Day Out" at Wiston £50 per person  
Deadline for booking places that include "BCDO" tickets is 31<sup>st</sup> March (please note, we are not providing transport to Wiston this year)!

These charges are for young people (YEAR 7 AND ABOVE) and for all leaders. A receipt will be issued when payment is received. There is no charge for leaders' children (YEAR 6 AND BELOW). If you wish to add to your numbers you must contact us and then send the details and full payment before camp.

It is suggested that groups could approach their PCC with a view to asking them to meet the cost of leaders' fees and those who might find it difficult to pay the full cost. The fees represent the cost of running the event on a non-profit basis.

£40 covers all activities whilst at camp including the Saturday afternoon Social Action Project.

£50 covers all activities as above and admission to the "Big Church Day Out" at Wiston – please note, as our Event will be finished, we are not

providing transport to Wiston, this is down to youth groups or individual young people to make their own arrangements..

The cost of catering is the responsibility of each individual youth group.

#### Day visitors

Young people should be discouraged from attending just for the day but if there is a good reason why they are unable to come for the whole event and would like to visit the festival the charges will be as follows:

- £5 per session, morning, afternoon OR evening
- £10 all day

Names of young people must be notified to Church House in advance.

There is no charge for adults and leaders (over 21) visiting for the day. All day visitors must log in at the Gatehouse on arrival, giving their name and group.

#### Disabled Access

The site is grass; there are accessible toilets. If you have a disability you are advised to contact Church House for further information.

#### Forms

With this pack you will find the following forms:

#### Registration Form

To register your group this form must be completed, signed and returned to Church House with approximate numbers as soon as possible.

#### Group Details Form

To be completed and returned to Church House with payment by 7<sup>th</sup> May 2010.

#### Health & Parental Consent Form

#### Health Consent Form for 18+

#### Permission to Reproduce Photographs

Granting permission to the Diocese to reproduce any photographs taken during the festival.

#### 17+ Workcrew Registration Form

See details under 'Workcrew' heading.

#### Big Church Day Out Application Form

To be completed and returned to the YES Department with full payment by 31<sup>st</sup> March 2010.

### Emergency Home Contact

With the widespread use of mobile phones, instead of asking for a home contact to be appointed, there is an addition to the Health Consent Form asking for an emergency mobile telephone number for each person.

### Health & Safety

Please remember the part that you as a group leader need to play in the Health and Safety of the event. It is the responsibility of the group leader to ensure that at least one adult in the group has a current First Aid Certificate and it is their responsibility to deal with all MINOR injuries in the first instance. All groups must have a complete first aid kit and record any treatment in the space provided on the reverse side of the Health Consent form.

The leader in charge of the group is responsible for ensuring that one copy the Health Consent Form for every person in their group is delivered to the Information Centre immediately on arrival. This is important as should an accident occur we need to have access to the forms. Leaders are also responsible for ensuring that they register everyone in their group, as group lists will be needed in the event of an emergency and also retain a copy of the Health Consent form for every person in their group.

### Prayer Tent

Once again the Prayer Tent will offer a quiet space either for individuals or for groups to use throughout the weekend. As you prepare for Camp and begin to reflect on the theme of 'ASBO Jesus', if your group has a contribution to make to the Prayer Tent we would be pleased to incorporate that into the building and dressing of the tent. Contact: Gordon Banks – [gordon.banks@diochi.org.uk](mailto:gordon.banks@diochi.org.uk).

### Programme

The programme will be available to download from our website – [www.yesonthenet.org.uk](http://www.yesonthenet.org.uk) – as details are confirmed.

The following however will help in your arrangements:

- Friday 28 May from noon onwards – arrival
- Monday 31 May from 11.30am onwards - departure

### Site Security

We would like to ask for your help in maintaining a high level of security on site. If you see people walking around and you believe they should not be on site, please contact a member of the site crew who can deal with it. Everyone who is part of the festival must wear a security bracelet which you will find in your pack on arrival. If a bracelet is lost this must be reported to the Information desk and a new one purchased at a cost of £1.

It is our intention to monitor who is entering and leaving the site. Each group will be asked to undertake a two-hour session on the entrance gate to the field with 2 adults (over 21) and no more than 2 young people.

### Smoking and Alcohol

To ensure the smooth running of the Festival we request that no alcohol be brought on site. (Leaders should also be aware that in the event of an emergency they may be required to transport members of their group off site.) Smoking is discouraged, and is strictly forbidden in any tent or communal area. There is a designated smoking area (see site plan).

### Tents

If you would like to put up your tents on Thursday evening, you must contact Carol Haywood by the Monday before camp starts. NOBODY, except the designated site crew, will be allowed to stay on site overnight on Thursday. The site will not open until Noon on Friday – it is the responsibility of the group leaders to ensure that no one arrives on site before then - the site crew need the field to themselves so that everything can be set up ready for your arrival. If you need more tents than you have stated on your booking form can you please contact Carol at least 24 hours before arrival.

### Things to bring

Below is a suggested checklist of things you will need as group leader. However it is only a guide!

- ◇ Tents - enough to sleep everyone, together with space to store food, cook etc. and ground sheets.
- ◇ Mallets, pegs and guy lines including spares.
- ◇ Chemical toilets & tents for night use.
- ◇ Bowl, soap and towel to be left near each toilet.
- ◇ Toilet paper, disinfectant, disposable gloves and chemical toilet fluids.
- ◇ Camping Gaz Cooker and Gaz (plus spare cylinders), matches.
- ◇ Fire bucket or fire extinguisher for EACH TENT. It is vitally important that you provide one bucket per tent.
- ◇ Water containers for 'Drinking' and 'Waste'. Please bring some large and some smaller containers for your drinking water. All containers must be clearly labelled with the name of your group.
- ◇ Saucepans, kettle etc. depending on what you will be cooking.
- ◇ Cutlery, plates, bowls, mugs, knives, forks, spoons etc.
- ◇ Washing up bowls, liquid, scourers, tea towels.
- ◇ Freezer box and ice packs.
- ◇ First Aid Kit.
- ◇ Clothes line and pegs, rubbish sacks.
- ◇ Torch and batteries.
- ◇ Chairs and tables.
- ◇ Food for the weekend.

Group members will need to bring:

- ◇ Wellingtons or stout shoes.
- ◇ Wet weather gear.
- ◇ Change(s) of clothes.
- ◇ Sleeping bag, lilo or foam mat.

- ◇ Warm night clothes.
- ◇ Musical instruments (optional).
- ◇ Bible, notebook and pen.
- ◇ Torch.
- ◇ Plastic bags for dirty clothes.
- ◇ Money for bookstall & café.

#### 17+ Workcrew

If any of your 17+ young people (Year 12 and above) would like to be part of this team please ask them to fill in the workcrew form included with this brochure and send it to the YES Department at Church House. Ideally these young people will camp with the site crew and will be called on at crucial times in the day to help re-arrange the main marquee, act as fire stewards, Communion stewards, undertake security duties and other similar jobs.

We recognise, however, that some groups rely on their older young people to act as young adult leaders within their group. This does not prevent them from being part of the workcrew. Simply ask them to indicate on the workcrew form that they will be camping with their own group.

#### Workshops & Sports Activities

There will be the usual array of craft workshops PLUS sports activities and a range of seminars.

#### Worship

Worship is the central part of the Festival and it is the responsibility of all Leaders to ensure that their young people attend the main morning and early evening acts of worship. The late evening acts of worship at 11pm are optional.

#### Lay Ministers of Communion

If there are any Lay Ministers of Communion amongst your group who would be willing to assist with this ministry at the festival, could you please indicate by adding the words Lay Minister after their name on the Group Details Form or by letting us know at Church House. It would be great if these were young people, as we would like to give them "first refusal" on being able to help administer communion.